



Republic of the Philippines  
Supreme Court  
Office of the Court Administrator  
Manila

**OCA CIRCULAR NO. 228-2019**

**TO : THE OFFICERS AND MEMBERS OF  
THE PHILIPPINE WOMEN JUDGES  
ASSOCIATION (PWJA)**

**SUBJECT : 25<sup>TH</sup> ANNUAL CONVENTION-SEMINAR ON  
3-5 MARCH 2020 AT THE MANILA HOTEL,  
MANILA**


The Philippine Women Judges Association (PJA) will hold the 25<sup>th</sup> Annual Convention-Seminar on 3-5 March 2020 at the Manila Hotel, Manila.

All concerned are hereby authorized to attend the annual convention-seminar on **OFFICIAL TIME/BUSINESS**. Expenses to be incurred by the trial court women judges (1<sup>st</sup> and 2<sup>nd</sup> level) shall be chargeable to local funds if authorized and available. Further, they shall see to it that their respective court calendars are properly managed and the parties are duly notified of any cancelled hearings.

The authority shall be for three (3) days only including travel time.

Judge Josefina E. Siscar, PWJA Secretary, shall submit to the Court Management Office, Office of the Court Administrator, a report on the conduct of the annual convention-seminar, including the complete list of all the judges who attended the same, within ten (10) days from the conclusion thereof.

20 December 2019

  
**JOSE MIDAS P. MARQUEZ**  
Court Administrator